ROXBURGH HOMESTEAD PRIMARY SCHOOL

McPherson Boulevard, Roxburgh Park. 3064. Ph: 9305 1688 Fax: 9305 2987. P.O. Box 187 Somerton. 3062

Tuesday, 18 March 2025

Dear Families

Roxburgh Homestead Primary School is looking forward to another great year of teaching and learning and would like to advise you of Roxburgh Homestead Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all you support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer more diverse subjects and special curriculum like our fabulous Kitchen Garden and an enhanced digital learning opportunity.

We have included a breakdown over the page of how we distribute your contribution across the school and curriculum.

For further information on the Department's Parent Payments Policy please see policy document attached.

Yours sincerely,

Teresa Stone
Principal
Roxburgh Homestead Primary School

Chantelle Arslan
School Council President
Roxburgh Homestead Primary School

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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	
Classroom consumables, materials & equipment • Art – paint, crayons, canvas, glitter, coloured paper ($3000 per annum) • Mathematics – numeracy blocks, resources ($2000 per annum) • English – book boxes, texts ($2000 per annum) • Sports – equipment ($2000 per annum)	
Online Digital Subscriptions • Sunshine Online ($995 per annum) • Seesaw ($2500 per annum) • Oliver Library System and SCSI subscription ($1245 per annum)	
ICT Devices – provision of devices from the shared classroom sets ($550 per annum)	
Printing and photocopying of worksheets and learning materials ($10,000 per annum)	
Swimming / water safety Program in schools ($19,035 per annum)	
Other Contributions - for non-curriculum items and activities	
School Sports Victoria membership ($550 per annum)	
Student and Parent communication tool – Compass ($10,000 per annum)	
First aid equipment ($800 per annum)	
Category Suggested Contribution Amount.	
Suggested Curriculum Contributions	$ 25.71
Suggested Other Contributions	$ 19.29
Total suggested voluntary financial contribution	**$45.00**

The suggested total amount per student does not cover the following

Extra-Curricular Items and Activities – excursions, incursions, camps, interschool sporting events and more.	
Parents are advised via Compass and learning overviews, of Extra-Curricular Items and Activities payments (e.g. excursions, incursions, camps, interschool sporting events, grade 6 customised jacket, student lead conference) as they arise throughout the year.	
Educational items for students to own – covers items directly related to delivering the curriculum.	
Education items directly related to delivering the curriculum (learning resources) for students to own (e.g. student booklists). These items are supplied via a 3rd party supplier, agreed upon by school council. In 2025 our 3rd party supplier is Winc. Student books lists can be located on our school website; https://roxhomesteadps.vic.edu.au/booklists. Families do have the option of sourcing education items from their own suppliers. Information regarding the purchasing of these will be distributed via Compass as they arise.	

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REFUNDS

Our school will consider requests for partial or full refunds of payments made by parents on a case-by-case basis taking into account the individual circumstances. Generally we will not be able to refund payments made for items purchased or costs that have already been paid or the cost of bus travel, where those funds have already been transferred to a third party. For example, camp costs when a child becomes unwell and cannot attend in circumstances where the payment has already been made or committed to a third party and no refund is available to the school. Where possible, we will make this clear to parents at the time of payment.

Financial Support for Families

Roxburgh Homestead Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

The Camps, Sports and Excursions Fund (CSEF) provides payments for eligible students to attend activities like:

- school camps or trips
- school-organised extracurricular swimming and school-organised sports programs
- outdoor education programs
- excursions and incursions.

Families holding a valid means-tested concession card or temporary foster parents are eligible to apply. A Special Consideration category also exists. Schools can receive applications from families over terms one and two. Families can list more than one student in the one application form if they are attending the same school. For more information, please visit https://www.education.vic.gov.au/about/programs/Pages/csef.aspx

State Schools' Relief is a not-for-profit organisation that improves the lives of tens of thousands of disadvantaged Victorian students, and their families, each year.

Our simple and practical service ensures that all students can attend school in warmth and comfort with a greater sense of belonging and improved self-esteem, which in turn enhances their educational engagement. For more information, please visit https://stateschoolsrelief.org.au

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact our school office on
Ph: 9305 1688 | Email: roxburgh.homestead.ps@education.vic.gov.au

POLICY REVIEW AND APPROVAL

Policy last reviewed	17th March 2025
Approved by	School Council
Next scheduled review date will be 1 year from last review	10th November 2025

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.